PRIOR TO THIS CLASS	Not Able	Able
Creating Signatures	1 2	3 4 5 6
Using The Personal Address Book	1 2	3 4 5 6
Flagging Messages	1 2	3 4 5 6
Setting Message Importance Options	1 2	3 4 5 6
Sorting And Categorizing Contacts	1 2	3 4 (5) 6
Archiving Mail	1 2	3 4 5 76
Scheduling Events	1 2	3 4 (5) 6
Posting Web Calendars	1 2	3 4 3 6
Working In The Journal	1 2	3 4 3 6
Working With Tasks In Outlook	1 2	3 4 5 6

AFTER TAKING THIS CLASS	Not Able	Able
Creating Signatures	1 2 3	4 5 6
Using The Personal Address Book	1 2 3	4 5 6
Flagging Messages	1 2 3	4 5 6
Setting Message Importance Options	1 2 3	4 5 6
Sorting And Categorizing Contacts	1 2 3	4 5 6
Archiving Mail	1 2 3	4 5 6
Scheduling Events	1 2 3	4 5 6
Posting Web Calendars	1 2 3	4 5 6
Working In The Journal	1 2 3	4 5 6
Working With Tasks In Outlook	1 2 3	4 5 6
Name TESSIE T Company (- H		
]	Home

Telephone 626-575-6161

Business

Address

We appreciate hearing your comments regarding this class. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our courses.

The amount of topics, exercises, follow up practice, & application projects course design): The organization and ease of use of the manual (course material): What did you like best about this course? What would make this course even better? Please turn this page		his course, overall, please give us your comments regardin priateness of the learning objectives (course content):	3
Che organization and ease of use of the manual (course material): What did you like best about this course? What would make this course even better? Please turn this page	ne appro	priateness of the learning objectives (course content):	
Che organization and ease of use of the manual (course material): What did you like best about this course? What would make this course even better? Please turn this page			
Che organization and ease of use of the manual (course material): What did you like best about this course? What would make this course even better? Please turn this page			
Che organization and ease of use of the manual (course material): What did you like best about this course? What would make this course even better? Please turn this page			_
Che organization and ease of use of the manual (course material): What did you like best about this course? What would make this course even better? Please turn this page			
What did you like best about this course? What would make this course even better? Please turn this page			s
What did you like best about this course? What would make this course even better? Please turn this page			
What did you like best about this course? What would make this course even better? Please turn this page			
What did you like best about this course? What would make this course even better? Please turn this page			
What did you like best about this course? What would make this course even better? Please turn this page	The organ	ization and ease of use of the manual (course material).	
What would make this course even better? Please turn this page	, no organ	ization and only of the or the manual (course material).	
What would make this course even better? Please turn this page			
What would make this course even better? Please turn this page			
What would make this course even better? Please turn this page			
What would make this course even better? Please turn this page			
What would make this course even better? Please turn this page			
What would make this course even better? Please turn this page			
Please turn this page	What did	you like best about this course?	_
Please turn this page			
Please turn this page			_
Please turn this page	What wo	uld make this course even better?	
•	Wilat Wo	nd make this course even better r	_
•			
•			
•			
•	5 L =	4 41 . !	
	~1e	ase turn this page	
1	ove	•	

PRIOR TO THIS CLASS	Not Able			$\overline{\Delta}$		Able
Creating Signatures	1	2	3/	A) 5	6
Using The Personal Address Book	1	2	3	4	5	[6].
Flagging Messages	1	2	3	4	5	76
Setting Message Importance Options	1	2	3/	4	5(67
Sorting And Categorizing Contacts	1	2	3	4	5/	6
Archiving Mail	1	2	3	4	\$	6
Scheduling Events	1	2	3	4	5,	6
Posting Web Calendars	1	2	3	14	5(6
Working In The Journal	1	2	3/	4	5	/6
Working With Tasks In Outlook	1	2	31	#	5	6

AFTER TAKING THIS CLASS	Not Abl	е				\ble	•
Creating Signatures	1	2	3	4	5	16	5
Using The Personal Address Book	1	2	3	4	5	16	Y
Flagging Messages	1	2	3	4	3	6	17
Setting Message Importance Options	1	2	3	4	3	4	
Sorting And Categorizing Contacts	1	2	3	4	5	6	_
Archiving Mail	1	2	3	4	5	ķ	
Scheduling Events	1	2	3	4	5	/6	
Posting Web Calendars	1	2	3	4	5	6	1
Working In The Journal	1	2	3	4	5	61	ľ
Working With Tasks In Outlook	1	72	3	4	5	6	<u> </u>

Name	Andrea Metrover	
Company	TAS	
Address	3828 Worlden DR	Home Business
Telephone	6851761	

We appreciate hearing your comments regarding this class. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our courses.

erall, please give us your comments regarding:
e learning objectives (course content):
ONDO

rcises, follow up practice, & application projects
maly
<u> </u>

of use of the manual (course material):
very useful
,

hand distance and
bout this course?
Franky
ourse even better?
M-Ala Da
nothing
nothing

PRIOR TO THIS CLASS	Not Able			Able
Creating Signatures	1/ 2	3	4 7	6
Using The Personal Address Book	1 2	3	4 5	6
Flagging Messages	1 2	3	4 5	6
Setting Message Importance Options	1 2	3	4 5	6
Sorting And Categorizing Contacts	1 2	3	4 \$	6
Archiving Mail	1 2	3	4 5	6
Scheduling Events	1 2	3	4 5	6
Posting Web Calendars	1 2	3	4 5	6
Working In The Journal	1 2	3	4 5	6
Working With Tasks In Outlook	1/2	3	4 5	6

Not Able					\ble
1/	2	3	4	\$	6
1	2	3	4	\$	6
	2	3	4	3	6
	2	3	4	5	6
1	2	3	4	5	6
	2	3	4	5	6
1	2	3	4	5	6
1	2	3	4	\$	6
1	2	3	4	5	6
1	2	3	4	1	6
		1 2 1 2 1 2 1 2	1 2 3 1 2 3	1 2 3 4 1 2 3 4 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4	1/ 2 3 4 3 1 2 3 4 5 2 3 4 5 1 2 3 4 5

Working In The Journal		2	3	4	Þ	6
Working With Tasks In Outlook	1	2	3	4	7	6
Name Linda Lauguni						
Company Line and ala	1117					
Address 3828 Wacker, Mas				В	Ho usin	me less
Telephone 909-685-1761				_		

We appreciate hearing your comments regarding this class. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our courses.

In rating this course, overall, please give us your comments regarding:
The appropriateness of the learning objectives (course content):

The amount of topics, exercises, follow up practice, & application projects
(course design):
(VVIIIV WVIIIV)
The organization and ease of use of the manual (course material):
_

What did you like best about this course?
What would make this course even better?

PRIOR TO THIS CLASS	Not Able				F	ble
Preparing Mail Messages	1	2	3	4	0	6
Using Mail Features	1	2	3	4	Ø	6
Organizing Items	1	0	3	4	5	6
Using Calendar	1	2	3	0	5	6
Integrating Calendar with Outlook Components	1	2	8	4	5	6
Exploring Contacts and the Journal	1	2	3	Ø	5	6
Examining Tasks	1	2	3	0	5	6
Creating Tasks with Outlook Items	1	2	3	0	5	6
Integrating Outlook and Office	1	2	8	4	5	6
Managing Office Documents	1	2	3	4	5	6

AFTER TAKING THIS CLASS	Not Able	Able
Preparing Mail Messages	1 2	3 4 5 6
Using Mail Features	1 2	3 4 6 6
Organizing Items	1 2	3 9 5 6
Using Calendar	1 2	3 4 0 6
Integrating Calendar with Outlook Components	1 2	3 Ø 5 6
Exploring Contacts and the Journal	1 2	3 4 5 6
Examining Tasks	1 2	3 4 5 6
Creating Tasks with Outlook Items	1 2	3 4 6 6
Integrating Outlook and Office	1 2	3 4 5 6
Managing Office Documents	1 2	3 \$ 5 6

Name	Fred MOUAT
Сотрапу	Inland Empire Utilities Agency
Address	9400 Cherry Ave Fondana Business
Telephone	(909) 357-0241

We appreciate hearing your comments regarding this class. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our courses.

	the learning objectives (course content):
A lit	the bare but pretty
	stle bare but pretty
	/
	exercises, follow up practice, & application projects
(course design):	Good
The organization and e	ase of use of the manual (course material):
<i>□</i>	'
	
<u> </u>	
What did you like bes	
	ing Stevase Felders
	ing Stevase Felders
creat	ing sterage Felders & Filtering Pales
Crext What would make this	s course even better?
creat	ing sterage Felders & Filtering Pales
Crext What would make this	s course even better?

PRIOR TO THIS CLASS	Not Able				F	Able
Preparing Mail Messages	1	2	3	4	5	6
Using Mail Features	1	2	3	4	5	6
Organizing Items	1	2	3	4	5	6
Using Calendar	1	2	3	4	5	6
Integrating Calendar with Outlook Components	1	2	3	4	5	6
Exploring Contacts and the Journal	1	2	3	4	5	6
Examining Tasks	1	2	3	4	5	6
Creating Tasks with Outlook Items	1	2	3	4	5	6
Integrating Outlook and Office	1	2	3	4	5	6
Managing Office Documents	1	2	3	4	5	6

AFTER TAKING THIS CLASS	Not Able			Α	ble
Preparing Mail Messages	1 2	3	4	5	6
Using Mail Features	1 2	3	4	5	6
Organizing Items	1 2	3	4	5	6
Using Calendar	1 2	3	4	5	6
Integrating Calendar with Outlook Components	1 2	3	4	5	6
Exploring Contacts and the Journal	1 2	3	4	5	6
Examining Tasks	1 2	3	4	5	6
Creating Tasks with Outlook Items	1 2	3	4	5	6
Integrating Outlook and Office	1 2	3	4	5	6
Managing Office Documents	1 2	3	4	5	6
Name Gayle Duran					
Company					
Address Montclair			В	Ho usin	
Telephone					

We appreciate hearing your comments regarding this class. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our courses.

In rating this course, overall, please give us your comments regarding:
The appropriateness of the learning objectives (course content):
The amount of topics, exercises, follow up practice, & application projects (course design):
The organization and ease of use of the manual (course material):
What dld you like best about this course?
Very spood instructor.
What would make this course even better?

Please turn this page

over

PRIOR TO THIS CLASS	Not Able			Δ	ble
Preparing Mail Messages	1 2	3	4	5	6
Using Mail Features	1 2	3	4	5	6
Organizing Items	1 2	3	4	5	6
Using Calendar	1 2	3	4	0	6
Integrating Calendar with Outlook Components	1 2	3	4	(5)	6
Exploring Contacts and the Journal	1 2	3	4	(5)	6
Examining Tasks	1 2	3	4	(5)	6
Creating Tasks with Outlook Items	1 2	3	4	6	6
Integrating Outlook and Office	1 2	3	4	5	6
Managing Office Documents	1 2	3	4	5	6

AFTER TAKING THIS CLASS	Not Able				Δ	ble
Preparing Mail Messages	1	2	3	4	5	6
Using Mail Features	1	2	3	4	5	6
Organizing Items	1	2	3	4	5	6
Using Calendar	1	2	3	4	5	6
Integrating Calendar with Outlook Components	1	2	3	4	5	6
Exploring Contacts and the Journal	1	2	3	4	5	(6)
Examining Tasks	1	2	3	4	5	6
Creating Tasks with Outlook Items	1	2	3	4	5	6
Integrating Outlook and Office	1	2	3	4	5	(6)
Managing Office Documents	1	2	3	4	5	(6)

Managing Office Documents	1 4	3 4 3 0
Name A A A		
Company Terra-Ore		
Address 4100 E. Wissia		Home Business
Telephone Ontario, Ca	, ,	
(909) 201-179	7	

We appreciate hearing your comments regarding this class. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our courses.

In rating this course, overall, please give us your comments regarding:
The appropriateness of the learning objectives (course content):
Thight in he are display
The amount of topics, exercises, follow up practice, & application projects
(course design):
The organization and ease of use of the manual (course material):
What did you like best about this course?
1.21/2.1
What would make this source even better?
What would make this course even better?
- O Since O
Mare toldanced month

PRIOR TO THIS CLASS	Not Able	-	\ble
Preparing Mail Messages	1 2 3	4 5	6
Using Mail Features	1 2 6	4 5	6
Organizing Items	1 (2) 3	4 5	6
Using Calendar	1 (2) 3	4 5	6
Integrating Calendar with Outlook Components	(1) 2 3	4 5	6
Exploring Contacts and the Journal	(1) 2 3	4 5	6
Examining Tasks	1 2 3	4 5	6
Creating Tasks with Outlook Items	1 2 3	4 5	6
Integrating Outlook and Office	1 2 3	4 5	6
Managing Office Documents	1 2 3	5	6

AFTER TAKING THIS CLASS	Not Able				A	ble
Preparing Mail Messages	1	2	3	4	5	6
Using Mail Features	1	2	3	4	5	6
Organizing Items	1	2	3	4	5	6
Using Calendar	1	2	3	4	5	0
Integrating Calendar with Outlook Components	1	2	3	4	5	6
Exploring Contacts and the Journal	1	2	3	4	5	6
Examining Tasks	1	2	3	4	5	©
Creating Tasks with Outlook Items	1	2	3	4	5	6
Integrating Outlook and Office	1	2	3	4	3	6
Managing Office Documents	1	2	3	1	5	6

Name Jim Welch	
Company Retired Engineer Menifee, (4 9258) E Ho Address 25 70 Menifee, (4 9258) E Ho	
Menited, (4 9258) Ho	me
Address 30579 Meadeur Run M - Busin	ess
Telephone (909) 224 -5840	
Telephone (101) 621	

We appreciate hearing your comments regarding this class. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our courses.

In rating this course, overall, please give us your comments regarding:
The appropriateness of the learning objectives (course content):
The amount of topics, exercises, follow up practice, & application projects (course design): Course design
The organization and ease of use of the manual (course material):
What dld you like best about this course?
very mellow
graft question auswer
What would make this course even better?
A
· · · · · · · · · · · · · · · · · · ·

PRIOR TO THIS CLASS	Not Able				- 1	Able
Preparing Mail Messages	1	2	3	4	5	6
Using Mail Features	1	2	3	4	5	6
Organizing Items	1	2	3	4	5	6
Using Calendar	1	2	3	(4)	5	6
Integrating Calendar with Outlook Components	1	2	3	(4)	5	6
Exploring Contacts and the Journal	1	2	3	4	(3)	6
Examining Tasks	1	2,	3	4	5	6
Creating Tasks with Outlook Items	1	2	(3)	4	5	6
Integrating Outlook and Office	(1)	2	3	4	5	6
Managing Office Documents	1	2	(3)	4	5	6

	Able
2 3	4 5 6
2 3	4 5 6
2 3	4 5 6
2 3	4 5 6
2 3	4 5 6
2 3	4 5 6
2 3	4 5 (6)
2 3	4 5 6
2 3	4 5 6
2 3	4 5 6
1	2 3

Name	DUNNIE GDENS	
Company	METROLINK	
Address	700 S. FLOWER LA 900	Home Home Business
Telephone	213 452-0266	

We appreciate hearing your comments regarding this class. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our courses.

In rating this course, overall, please give us your comments regarding:
The appropriateness of the learning objectives (course content):
·
The amount of topics, exercises, follow up practice, & application projects
(course design):
(course design).
The organization and ease of use of the manual (course material):
,
What did you like best about this course?
Triat dia 700 mile bot about tino coarse.
What would make this course even better?

At our company, we also appreciate hearing your comments regarding our training delivery and our Training Center. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our policies and procedures.

1 1 1	2 2 2	3	4	5 5	6	7	8	9	1,0	
1		_	4	5	6	7				
1	2				١	/	8	9	0	,
		3	4	5	6	7	8	9	10	Class Date: 10/18
1	2	3	4	5	6	7	8	9	10	<u> </u>
										Class Date: 10/18 Trainer: Keith La
Poo	r	F	air		Go	od]	Excel	lent	Tranici.
1	2	3	4	5	6	7	8	9	10	Store:
1	2	3	4	5	6	7	8	9	10	Store.
1	2	3	4	5	6	7	8	9	10	041
1	2	3	4	5	6	7	8	9	10	Other Classes Wanted:
1	2	3	4	5	6	7	8	9	10	
1	2	3	4	5	6	7	8	9	10	
1	2	3	4	5	6	7	8	9	10	
1	2	3	4	5	6	7	8	9	10	
1	2	3	4	5	6	7	8	9	10	
Poo	r	F	air		Go	od		Excel	lent	
1	2	3	4	5	6	7	8	9	10	
1	2	3	4	5	.6	7	8	9	10	
1	2	3	4	5	6	7	8	9	10	Others Who Need This C
1	2	3	4	5	6	7	8	9	10	
Poo	r	F	air		Go	od		Excel	lent	-
1	2	3	4	5	6	7	8	9	10	
1	2	3	4	5	6	7	8	9	10	
$\overline{}$	2	3	4	5	6	7	8	9	10	×
	1	Poor 1 2 2	Poor F 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 1 2 3 Poor F 1 2 3	Poor Fair 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4	Poor Fair 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 3 4 5 1 2 </td <td>Poor Fair Go 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5<</td> <td>Poor Fair Good 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6</td> <td>Poor Fair Good 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3</td> <td>Poor Fair Good Excel 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1</td> <td>Poor Fair Good Excellent 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2<</td>	Poor Fair Go 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5 6 1 2 3 4 5<	Poor Fair Good 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6 7 1 2 3 4 5 6	Poor Fair Good 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3 4 5 6 7 8 1 2 3	Poor Fair Good Excel 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1 2 3 4 5 6 7 8 9 1	Poor Fair Good Excellent 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2 3 4 5 6 7 8 9 10 1 2<

At our company, we also appreciate hearing your comments regarding our training delivery and our Training Center. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our policies and procedures.

The Training Center	Poo	r	F	air		Go	od		Excel	lent
Schedule of classes made it easy to take this class	1	2	3	4	5	6	7	8	9	10,
Registration process was simple yet thorough	1	2	3	4	5	6	7	8	9	10
Staff was friendly and helpful	1	2	3	4	5	6	7	8	9	10
Facilities were neat and clean	1	2	3	4	5	6	7	8	9	10

The Trainer	Poo	r	F	air		Go	od]	Excel	lent
Was knowledgeable of the application taught	1	2	3	4	5	6	7	8	9	10
Was prepared in the course's content and activities	1	2	3	4	5	6	7	8	9	(19)
Discussed learning objectives and my expectations	1	. 2	3	4	5	6	7	8	9	70
Explained learning concepts & presented the material clearly	1	2	3	4	5	6	7	8	9	10
Demonstrated care and concern for my success	1	2	3	_ 4	5	6	7	8	9	10
Used time effectively and properly paced the course	1	2	3	4	5	6	7	8	9	10
Asked and answered questions appropriately	1	2	3	4	5	6	7	8	9	10
Created a comfortable learning environment	1	2	3	4	5	6	7	8	9	1/0/
Provided coaching and assistance with practices as needed	1	2	3	4	5	6	7	8	9	40

Later, Will You	Poo	r	F	air		Go	od_]	Excel	lent
Be able to utilize the skills learned in this class?	1	2	3	4	5	6	7	8	9	(10)
Use the class materials for practice?	1	2	3	4	5	6	7	8	9	/10
Recommend this class to others?	1	2	3	4	5	6	7	8	9	1/0
Want to take another class from us?	1	2	3	4	5	6	7	8	9	0

Overall Reaction	Poo	r	F	air		Go	od]	Excel	lent
What is your overall reaction to class and its contents?	1	2	3	4	5	6	7	8	9	U/Ø
What is your overall reaction to your trainer?	1	2	3	4	5	6	7	8	9	(10)
What is your overall reaction to CompUSA Training?	1	2	3	4	5	6	7	8	9	10

Class Da	ite: (0/16	410	/17
Trainer:	Kei	th	Lan	when
	$\overline{}$	6		

Others	Who N	eed This	Class:
--------	-------	----------	--------

At our company, we also appreciate hearing your comments regarding our training delivery and our Training Center. In order to provide you with the highest quality training and an enjoyable training experience, we use your feedback to continuously update our policies and procedures.

The Training Center	Poo	r	F	air		Go	od		Excel	lent
Schedule of classes made it easy to take this class	1	2	3	4	5	6	7	8	9	(19)
Registration process was simple yet thorough	1	2	3	4	5	6	7	8	9	100
Staff was friendly and helpful	1	2	3	4	5	6	7	8	9	1
Facilities were neat and clean	1	2	3	_ 4	5_	6	7	8	9	10

The Trainer	Poo	r	F	air		Go	od]	Excel	lent
Was knowledgeable of the application taught	1	2	3	4	5	6	7	8	9	(0)
Was prepared in the course's content and activities	1	2	3	4	5	6	7	8	9_	(0)
Discussed learning objectives and my expectations	1	2	3	4	5	6	7	8	9	(10)
Explained learning concepts & presented the material clearly	1	2	3	4	5	6	7	8	9	(10)
Demonstrated care and concern for my success	1	2	3	4	5	6	7	8	9	(10)
Used time effectively and properly paced the course	1	2	3	4	5	6	7	8	9	(10)
Asked and answered questions appropriately	1	2	3	4	5	6	7	8	9	710
Created a comfortable learning environment	_ 1	2	3	4	5	6	7	8	9	(10)
Provided coaching and assistance with practices as needed	1	2	3	4	5	6	7	8	9	(10)

Later, Will You	Poo	r	F	air		Go	od		Excel	lent
Be able to utilize the skills learned in this class?	1	2	3	4	5	6	7	8	9	(0)
Use the class materials for practice?	1	2	3	4	5	6	7	8	9	10
Recommend this class to others?	1	2_	3	4	5	6	_7	8	9	(fg)
Want to take another class from us?	1	2_	3	4	5	6	7	8	9	(0)

Overall Reaction	Poo	r	F	air		Go	od]	Excel	lent
What is your overall reaction to class and its contents?	1_	2	3	4	5	6	7	8	9	(10)
What is your overall reaction to your trainer?	1	2	3	4	5	6	7	8	9	(10)
What is your overall reaction to CompUSA Training?	1	2	3	4	5	6	7	8	9	(10)

Class Date: 10/17/02
Class Date:
Trainer: Keth LAWYON
Store: 5.3
Other Classes Wanted:

Others	Who	Need	This	Class: